

The City of Edinburgh Council

10.00am, Thursday, 4 May 2023

Review of Appointments to Committees, Boards and Joint Boards for 2023/2024

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To consider and agree the proportionality of Council committees.
- 1.2 To specify appointments to the following positions for 2023/24:
 - (a) The Leader and Depute Leader of the Council;
 - (b) Conveners and Vice-Conveners of the executive committees and other committees of the Council;
 - (c) Members of the executive committees and other committees of the Council;
 - (d) Members of the Integration Joint Board and Joint Committees; and
 - (e) The Chair/Vice Chair of the Integration Joint Board.
- 1.3 To note the membership of the Lothian Valuation Joint Board and Licensing Board.

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Review of Appointments to Committees, Boards and Joint Boards for 2023/2024

2. Executive Summary

- 2.1 Standing Order 3.2 specifies that the Council, in May, will appoint the Leader and Depute Leader, the members of the committees of the Council and their conveners and any vice-conveners and the members of the joint committees and joint boards.
- 2.2 The Council is invited to review the appointments to Committees, Boards and Joint Boards for 2023/2024. As per the usual process, all members to the executive committee and other committees of the Council, unless specified otherwise, are required to be appointed at this point in time.

3. Background

- 3.1 On 30 June 2022 the Council made appointments to Committees, Boards and Joint Boards for 2022/2023.
- 3.2 Some adjustments to Committee memberships and Conveners were also agreed at Council meetings on 25 August, 27 October, 24 November and 15 December 2022, and 9 February 2023.
- 3.3 The appendices reflect the current membership.
- 3.4 As set out in the Committee Terms of Reference and Delegated Functions, Committee membership will be proportionate according to the elected representation of political parties unless expressly agreed. On 30 June 2022 the Council agreed the political membership of the committees, Boards and Joint Boards.
- 3.5 Subsequently Councillor Frank Ross (SNP Group) had resigned from the Council and following a by-election on 9 March 2023, Councillor Fiona Bennett (Liberal Democrat Group) was elected in his place

4. Main report

- 4.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. Following the by-election result on 9 March 2023 there is

only one change to the political balance of the committees and that is a reduction of one member from the Labour Group to be replaced by an additional member from the Liberal Democrat Group on the Policy and Sustainability Committee. The Council is invited to specify its appointments to the following positions for 2023/2024:

- The Leader and Depute Leader of the Council;
- Conveners and Vice-Conveners of the executive committees and other committees of the Council (Appendix 1 details current Conveners and Vice Conveners);
- Members of the executive committees and other committees of the Council (Appendix 2 details current membership);
- Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 4.4 - 4.10 below) (Appendix 3 details current membership)

Joint Boards

4.4 Interim Standing Order 3.2 requires the appointment of members of Joint Boards, and the Council is asked to determine its representation on the Edinburgh Integration Joint Board.

Edinburgh Integration Joint Board

4.5 Under Section 3.2 of the Edinburgh Integration Joint Board's Integration Scheme, the term of office for the Chair and Vice-Chair is two years. The right to appoint the Chair and Vice-Chair alternates between each of the Parties (NHS Lothian and the City of Edinburgh Council) on a two-year cycle.

4.6 The Council assumed the Chair position on 2 May 2021 and agreed to appoint Councillor Tim Pogson as Chair of the Joint Board with effect from 27 June 2022.

4.7 The Council now assumes the Vice-Chair position from 4 May 2023 and is asked to appoint to this with effect from this date.

Lothian Valuation Joint Board

4.8 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.

4.9 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.

4.10 The Council is therefore invited to note the current membership of the Lothian Valuation Joint Board detailed at Appendix 3.

Licensing Board

4.11 Similar provisions to the Lothian Valuation Joint Board apply to the membership of the Licensing Board. Section 5 and Schedule 1 of the Licensing (Scotland) Act 2005

require that a vacancy on the Licensing Board must formally exist. In this connection, any member intending to resign from the Licensing Board must do so in writing to the Clerk and ensure that their letter is received before 1 May 2023.

- 4.12 The Council is asked to note the membership of the Licensing Board, also set out in Appendix 3.
- 4.13 The Act also states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 4.14 A councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

Pensions Committee

- 4.15 The Pensions Committee is appointed under Section 57 of the Local Government (Scotland) Act 1973 to exercise all functions of the pension funds administered by the City of Edinburgh Council within the terms of the legislation.
- 4.16 The Pensions Committee is made up of 5 City of Edinburgh elected members and 2 external members, one employer representative and one member representative.

4.17 Changes to Political Balance

Recent changes to the political representation of the Council has occurred which affects the membership of the Policy and Sustainability Committee. The membership of this Committee is currently 5 SNP, 4 Labour, 3 Liberal Democrat, 3 Green and 2 Conservative. To reflect the political balance of the Council, a Labour member should be replaced by a Liberal Democrat member.

5. Next Steps

- 5.1 Training will be provided to members as necessary.

6. Financial impact

- 6.1 Not applicable

7. Stakeholder/Community Impact

- 7.1 Not applicable

8. Background reading/external references

- 8.1 None

9. Appendices

- 9.1 Appendix 1 – Conveners and Vice-Conveners of Committees
- 9.2 Appendix 2 – Membership of Committees
- 9.3 Appendix 3 – Joint Committees and Boards and the Licensing Board

APPENDIX 1

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

CONVENERS AND VICE CONVENERS OF COMMITTEES

EXECUTIVE COMMITTEES		
Policy and Sustainability	Convener:	Councillor Day
Culture and Communities	Convener:	Councillor Walker
Education, Children and Families	Convener:	Councillor Griffiths
Housing, Homelessness and Fair Work	Convener:	Councillor Meagher
Finance and Resources	Convener:	Councillor Watt
Transport and Environment	Convener:	Councillor Arthur
OTHER COMMITTEES		
Governance, Risk and Best Value	Convener:	Councillor Campbell
Leadership Advisory Panel	Convener:	Councillor Day
Pensions	Convener:	Councillor Watt
Planning	Convener:	Councillor Dalgleish
Development Management Sub-Committee	Convener:	Councillor Osler
Regulatory	Convener:	Councillor Neil Ross
Licensing Sub-Committee	Convener:	Councillor Mowat
Committee on the Jean F Watson Bequest	Convener:	Councillor Walker

APPEALS		
Committee on Discretionary Rating Appeals	Convener:	Councillor Day
Personnel Appeals	Convener:	Councillor Griffiths
Committee on Pupil/Student Support	Convener:	Councillor Meagher
Placing in Schools Appeals		Independent Chairperson
Chief Official Personnel Assessment Committee	Convener	Councillor Neil Ross
Chief Official Personnel Hearing Committee	Convener	Councillor Day
RECRUITMENT		
Recruitment Committee	Convener:	Council Leader

APPENDIX 2

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

EXECUTIVE COMMITTEES	
Policy and Sustainability Committee (17 members: (including Leader of the Council (Convener) and Depute Leader of the Council - 5SNP, 4L, 3SLD, 3G, 2C)	
Councillor Aston Councillor Campbell Councillor Macinnes Councillor McVey Councillor Biagi Councillor Day (Convener) Councillor Griffiths Councillor Meagher Councillor Watt	Councillor Beal Councillor Dijkstra-Downie Councillor Lang Councillor Mumford Councillor Parker Councillor Staniforth Councillor Daggart Councillor Whyte
Culture and Communities Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Glasgow Councillor McFarlane Councillor McNeese Mechan Councillor Meagher Councillor Walker (Convener) Councillor Osler	Councillor Thornley Councillor Heap Councillor Staniforth Councillor Mitchell Councillor Munro
Education, Children and Families Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Key Councillor Kumar Councillor Mattos Coelho Councillor Griffiths (Convener) Councillor Walker Councillor Davidson	Councillor Young Councillor Burgess Councillor O'Neill Councillor Cowdy Councillor Jones

Added Members for Education Matters	
Fiona Beveridge, Church of Scotland Representative Angela Campbell, Roman Catholic Representative Dr Ruhy Parris, Third Religious Representative	Parent Representative 1 – Alex Ramage (non-voting) (until 24 May 2024) Parent Representative 2 - Sara Collins and Louise Collingwood (non-voting and shared basis) (until 24 May 2024)
Finance and Resources Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Hyslop Councillor Macinnes Councillor Nicolson Councillor Griffiths Councillor Watt (Convener) Councillor Neil Ross	Councillor Younie Councillor Mumford Councillor Staniforth Councillor Bruce Councillor Doggart
Housing, Homelessness and Fair Work Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Campbell Councillor Dobbin Councillor Kumar Councillor Meagher (Convener) Councillor Watt Councillor Caldwell	Councillor Flannery Councillor Parker Councillor Rae Councillor Bruce Councillor Whyte
Transport and Environment Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Aston Councillor McFarlane Councillor Work Councillor Arthur (Convener) Councillor Graham Councillor Dijkstra-Downie	Councillor Lang Councillor Bandel Councillor Miller Councillor Cowdy Councillor Munro

Other Committees	
<p>Governance, Risk and Best Value Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)</p> <p>Note: The Conveners and Vice Conveners of the following Committees shall not be eligible to serve as members of the Governance, Risk and Best Value Committee:</p> <p>The Policy and Sustainability Committee The Culture and Communities Committee The Education, Children and Families Committee The Finance and Resources Committee The Housing, Homelessness and Fair Work Committee The Transport and Environment Committee</p>	
<p>Councillor Biagi Councillor Campbell (Convener) Councillor McVey Councillor Faccenda Councillor Jenkinson Councillor Thornley</p>	<p>Councillor Younie Councillor Bandel Councillor Miller Councillor Mowat Councillor Rust</p>
<p>Whistleblowing Sub-Committee All members of the Governance, Risk and Best Value Committee</p>	
<p>Pensions Committee (5 members –1SNP, 1L, 1SLD, 1G, 1C)</p> <p>(plus 2 external members representing the employers and the members in the pension funds)</p>	
<p>Councillor Nicolson Councillor Watt Councillor Neil Ross (Convener)</p>	<p>Councillor Burgess Councillor Doggart</p>
External Members	
<p>John Anzani</p>	<p>Richard Lamont</p>

Planning Committee and Development Management Sub-Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Gardiner Councillor Hyslop Councillor McNeese-Mechan Councillor Lezley Marion Cameron Councillor Dalgleish (Convener of Planning Committee) Councillor Beal	Councillor Osler (Convener of Development Management Sub) Councillor Booth Councillor O'Neill Councillor Jones Councillor Mowat
Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five.	
Panel 1 (5 members)	
Councillor Lezley Marion Cameron Councillor Gardiner Councillor Jones	Councillor O'Neill Councillor Osler
Panel 2 (5 members)	
Councillor Beal Councillor Booth Councillor Hyslop	Councillor McNeese-Mechan Councillor Mowat
Regulatory Committee and Licensing Sub-Committee (9 members:- 3SNP, 2L, 2SLD, 1G, 1C)	
Councillor Dixon Councillor Mattos Coelho Councillor Fullerton Councillor Dalgleish Labour Group Vacancy	Councillor Caldwell Councillor Neil Ross (Convener of Regulatory) Councillor Rae Councillor Mowat (Convener of Licensing Sub)
Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business – a group leader from each of the 5 groups))	
SNP Group Leader – Councillor McVey Labour Group Leader – Councillor Day Scottish Liberal Democrat Group Leader – Councillor Lang	Green Group Leader – Councillors Mumford/Stanimforth Conservative Group Leader – Councillor Whyte

Administration of Trust Funds	
Committee on the Jean F Watson Bequest (8 members - 2SNP, 2L, 2SLD, 1G, 1C) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Corporate Services	
Councillor Fullerton Councillor McNeese-Mechan Councillor Meagher Councillor Walker (Convener)	Councillor Osler Councillor Thornley Councillor Rae Councillor Mitchell
Reviews and Appeals	
Committee on Discretionary Rating Relief Appeals (5 members –1SNP, 1L, 1SLD, 1G, 1C)	
Councillor Biagi Councillor Day (Convener) Councillor Beal	Councillor Staniforth Councillor Cowdy
Personnel Appeals Committee (9 members – 3SNP, 2L, 2SLD, 1G,1C)	
Councillor Dobbin Councillor McFarlane Councillor McNeese-Mechan Councillor Griffiths (Convener) Councillor Meagher	Councillor Dijkstra-Downie Councillor Flannery Councillor Miller Councillor Mowat
Committee on Pupil Student Support (5 members and one religious representative –1SNP, 1L, 1SLD, 1G, 1C)	
Councillor Key Councillor Meagher (Convener) Councillor Davidson	Councillor Burgess Councillor Jones
Placing in Schools Appeal Committee (3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.15)	
Panel 1 – All members of Council and religious representatives on the committee dealing with education business	
Recruitment Committee	
Leader of Council (Convener), Depute Leader of the Council, one relevant executive committee convener and group leaders.	

Chief Official Personnel Assessment Committee (5 members –1SNP, 1L, 1SLD, 1G, 1C)	
Councillor McVey Councillor Arthur Councillor Neil Ross (Convener)	Councillor Mumford Councillor Jones
Chief Official Personnel Hearing Committee (5 members –1SNP, 1L, 1SLD, 1G, 1C)	
Councillor Macinnes Councillor Day (Convener) Councillor Lang	Councillor Staniforth Councillor Whyte

APPENDIX 3

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2L, 2SLD, 1G, 1C)	
Councillor Dixon Councillor Glasgow Councillor McFarlane Councillor Dalgleish Councillor Jenkinson	Councillor Beal Councillor Caldwell Councillor Staniforth Councillor Mitchell
Licensing Board (9 members: 3 SNP, 2 L, 2 SLD, 1G, 1 Conservative)	
Councillor Fullerton Councillor Key Councillor Work Councillor Lezley Marion Cameron Councillor Graham	Councillor Flannery Councillor Young (Convener) Councillor Booth Councillor Rust (Vice-Convener)
Integration Joint Board (5 members: 1SNP, 1L, 1SLD, 1G, 1C))	
Councillor Nicolson Councillor Pogson (Chair/Vice Chair) Councillor Davidson	Councillor Miller Councillor Mitchell
Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member)	
Council Leader – Councillor Day	

Edinburgh and South East of Scotland Region – Elected Member Oversight Committee (2 members – previously the Leader and Depute Leader)	
Councillor Day	Councillor McVey
SEStran (South East of Scotland Regional Transport Partnership) (5 members – 1SNP, 1L, 1SLD, 1G, 1C)	
Councillor Aston Councillor Arthur Councillor Lang	Councillor Bandel Councillor Munro
Pentland Hills Regional Park Joint Committee (3 members)	
Councillor Bruce Councillor Gardiner	Councillor Jenkinson
Pentland Hills Regional Park Consultative Forum (2 members)	
Councillor Gardiner	Councillor Jenkinson

BAILIES

SNP – Councillor Amy McNeese-Mechan
 SLD – Councillor Pauline Flannery
 Labour – Councillor Margaret Graham
 Green – Councillor Susan Rae
 Conservative – Councillor Jason Rust